

FU JEN CATHOLIC UNIVERSITY

Regulations Governing Admission of International Students

Passed by the Administrative Council on November 10, 2005
Approved by Ministry of Education *cf.* the Ordinance, Tai-Documents No. 0940161828, issued on November 21, 2005
Amended by the Administrative Council on September 7, 2006
Approved by Ministry of Education *cf.* the Ordinance, Tai-Documents No. 0950138881, issued on September 19, 2006

Article 1

The following Regulations are established in accordance with Article 5 of the “Regulations Regarding International Students Undertaking Studies in Taiwan,” issued by the Ministry of Education (MOE).

Article 2

The term “international students” as used in the Regulations shall mean students of foreign nationality, neither ROC nationals as defined by Article 2 in the Nationality Act, nor overseas Chinese. However, those who have had dual nationality in the ROC and a foreign nation, and have forfeited their ROC nationality by approval of the Ministry of the Interior for a period of less than eight years, are not permitted to apply for admission in accordance with these regulations.

Foreigners who are recommended to study in Taiwan under cultural exchange and cooperation agreements with foreign governments, schools, institutions, and cultural or educational organizations shall not be subject to the restrictions mentioned in paragraph 1.

The eight-year period mentioned as a proviso in the preceding paragraph begins from the date on which the ROC nationality is revoked and extends to the date that the semester begins on the calendar of Fu Jen.

Article 3

Overseas Chinese who are citizens of foreign countries but do not possess ROC nationality shall follow either these Regulations or the “Regulations for Overseas Chinese to Study in Taiwan” according to their will. Those who break the above-mentioned rules by applying for admission in the capacities of both overseas Chinese and foreigners will face immediate cancellation of their admission or the deprivation of their recognized status as Fu Jen students, once their violation of regulations is discovered and confirmed.

Article 4

Upon completion of the course of study at a school in Taiwan to which an international student has applied, the student may proceed to seek admission to programs offered by Fu Jen and thus should follow application procedures as regular local students do. However, if they are seeking admission to higher academic levels, such as graduate schools, they shall follow relevant regulations for admission to their respective graduate programs.

Article 5

The number of openings for international students that Fu Jen intends to recruit and eventually accept is additional to the MOE approved quota for recruiting students of the pertaining academic year. The number is limited to no more than ten percent of the number of ROC citizens admitted that year, and shall be reported to the MOE before November 30 each year for approval.

Where the preceding paragraph refers to the number of international students recruited, the figure shall not include international students not registered as degree students.

Article 6

Pursuant to these regulations, when recruiting and accepting international students, Fu Jen makes rules for enrollment of international students which clearly set forth the departments and graduate programs that recruit international students, admission quotas, rules related to eligibility for application, methods for carrying out reviews or special screening tests, and relevant admission requirements.

Article 7

Qualified applicants are required to submit formal applications with the following documents to Fu Jen during the application period stipulated in the statement of regulations issued every year. Those who pass the evaluation or examination will be allowed to enroll in the university.

- (1) application for enrollment
- (2) an official copy of the graduation certificate from the highest foreign educational institution completed, and an updated transcript (both in Chinese or English translation, if the original is in languages other than these two) and both documents need to be verified by an embassy, consulate, representative office, or other institution (hereafter referred to as the Taiwan Overseas Mission) authorized by the Ministry of Foreign Affairs.
- (3) Financial statement, verified by the Taiwan Overseas Mission, which declares that the applicant can afford to study in Taiwan.
- (4) other documents as required by the intended departments
- (6) application fee

The term “graduation certificate from the highest foreign educational institution completed” as used in subparagraph 2 of the preceding paragraph shall, with the exception of overseas Taiwan schools, conform with the MOE guidelines governing authentication of overseas academic degrees.

Article 8

International students who have completed their studies and obtained the diploma of a bachelor degree or above in Taiwan and plan on staying and seeking to be admitted to a master’s program or above should submit the graduate certificate or degree diploma and transcripts of all years issued by schools in Taiwan upon application. Their application should not be subject to the restrictions set forth in subparagraph 2 of paragraph 1 in Article 7.

International students who graduate from a school for foreign residents located in the ROC, or from a bilingual division (program) affiliated with a senior high school in the ROC, may use the graduation certificate received from such a school in applying pursuant to the previous provision for admission, and shall not be subject to the restrictions set forth in Article 4 and subparagraph 2 of paragraph 1 in Article 7.

Article 9

The university shall prepare a roster of admitted and registered international students, and shall submit it to the MOE for recordation by 30 November each year. The roster shall include the students’ names, nationalities, class standings, and the names of departments or graduate schools to which they belong. The roster should also specify students who receive Taiwan scholarships or grants from the MOE.

Article 10

International students shall not apply for any recurrent educational programs that Fu Jen offers, which include the School of Continuing Education, In-service Master Programs or other programs conducted only in the evenings or weekends and holidays, with the exceptions of students who possess Alien Resident Certificates in Taiwan or Permanent Alien Resident Certificates, or who have studied in international programs offered by the university with special permission from the MOE.

Article 11

An international student who arrives at the Fu Jen campus after more than one-third of the first semester has passed may not be enrolled that academic year. Graduate students, however, may be allowed to enroll in the second semester with the approval of the head of their department or graduate school.

Article 12

An international student who has been expelled by a university, college, or junior college after admission may not thereafter apply again for admission under these regulations. International students who plan to transfer to other schools shall follow the academic regulations of the university and relevant regulations for transferring.

Article 13

Without interfering with normal educational activities, the university may sign academic cooperation agreements with foreign schools and recruit and accept international exchange students, and their admission standards for international students may be applied with respect to acceptance of international students as non-degree seeking auditing students.

Article 14

When establishing a special program for international students based on an international academic cooperation plan or other special needs, the university shall seek the approval of the MOE.

Article 15

In order to encourage international students to study in Taiwan, the university may establish scholarships or fellowships for international students.

Article 16

After being admitted and registered, international students should be responsible for all necessary expenses during their course of study at Fu Jen. Those who are eligible for scholarships granted by the MOE for international students shall submit their applications to the Office of Student Affairs. Once they pass the evaluation, they will be given the scholarship after receiving approval from the MOE.

Article 17

Upon registration, the newly admitted international students should show a proof of insurance which includes both medical and accident coverage for a period of at least four months from the date of their arrival. Old students need to submit proof of their National Health Insurance. If not insured, international students shall pay the insurance fee at the time of registration. Matters regarding insurance will be handled by the university. The aforementioned overseas insurance proof should be verified by the Taiwan Overseas Mission.

Article 18

International students' academic counseling is to be managed by the department or the graduate school that they belong to. Guidance for personal affairs and matters pertaining to insurance is to be handled by the Office of Student Affairs.

Article 19

If international students are expelled or suspended from the university, or if they lose or are stripped of their student status, they shall be reported by the Office of Academics to the National Police Agency of the Ministry of the Interior, the Bureau of Consular Affairs of the Ministry of Foreign Affairs, and the local police station. The MOE shall also be notified.

Article 20

International students who come to Taiwan to study language in the language center affiliated with Fu Jen may be subject to the restrictions set forth in subparagraph 1, 3 to 4 of paragraph 1 in Article 7, and in Articles 15, 17, and 19 for matters pertaining to application procedures, aid and scholarships, management and counseling, and the notification of suspension, withdrawal, or loss of student status.

Article 21

When applying for admission to Fu Jen, international students shall follow these regulations as well as other relevant rules and ordinances made by the university and the MOE.

Article 22

The above regulations have been passed by the Administrative Council of Fu Jen Catholic University, and will take effect after the approval of the MOE. The procedure is the same for revision.